



WHS Risk Management

Course Outline

COURTENELL PTY LTD.

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AIMS

It is the duty of all businesses, corporations, and organisations to manage health and safety risks in the workplace. It is the duty of the leadership team to manage the system. It is the duty of supervisors, and team leaders to supervise staff. And it is the duty of workers, contractors, and any workplace visitors to follow the systems, rules, and protocols that are in place to protect all persons from harm at the workplace. Individuals at all levels have a role to play in WHS risk management.

The WHS Management Course aims to empower participants with the knowledge and skills necessary for workers and other duty holders to effectively manage workplace health and safety risks. It includes what to do if hazards and risks present themselves in the day-to-day operations including the reporting of these to management for risk assessment and management actions. The course aligns with the legal requirements specified in the WHS Act and Regulations, and covers:

- Communication and consultation.
- Identifying and analysing workplace hazards.
- Assessing risk associated with those hazards.
- Selecting appropriate actions and controls to reduce risk.
- Reviewing of control measures

LEARNING OUTCOMES

On completion of this training, participants should be able to:

- Identify duty holders, and their roles and responsibilities according to risk management requirements.
- Define a hazard and explain what 'risk' means.
- Explain the reporting and resolution process for hazards and risks identified in the workplace that will need to be addressed for proper risk management actions by senior management.
- Contribute to selecting hazard identification tools and techniques according to WHS laws, and risk management requirements.
- Identify individuals and/or parties at risk of exposure to hazards and determine the nature, severity and likelihood of potential harm.
- Contribute to selecting risk controls according to the hierarchy of control measures and WHS laws for identified hazards based on the risk assessment.
- Identify requirements for ensuring ongoing effectiveness of risk controls and contribute to identifying measures that enable evaluation of effectiveness of risk controls.
- Describe how they can review the importance of maintaining accurate records and documentation to demonstrate compliance with legal obligations and facilitate effective risk management.
- Describe what are the psychosocial hazards and how these are managed.

BUSINESS BENEFITS

- **Legal Compliance Assurance:** Ensures that businesses are well-versed in legal requirements outlined in the WHS Legislation, ensuring a risk-aware workplace.
- **Enhanced Communication and Consultation:** Improved communication and consultation practices foster a collaborative work environment, promoting a positive workplace culture, boosting overall efficiency and team cohesion.
- **Effective Hazard Identification and Analysis:** Equipping participants with the skills to identify and analyse workplace hazards enhances the organisation's ability to proactively address potential risks.



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- **Optimized Risk Management:** The course emphasizes selecting appropriate actions and controls to reduce risk, leading to optimized risk management practices, ensuring a safer work environment and minimizes the impact of potential risks on the organisation.
- **Continuous Improvement:** The focus on reviewing control measures contributes to a culture of continuous improvement. Businesses benefit from ongoing evaluations, allowing them to adapt and enhance their risk management strategies based on real-time feedback and changing workplace conditions.

PARTICIPANT BENEFITS

- **Increased Risk Management Skills:** Participants gain knowledge and skills essential for effective risk management, empowering them to contribute actively to maintaining a safe and healthy workplace.
- **Enhanced Hazard Identification Abilities:** The course equips participants with tools and techniques for hazard identification, improving their ability to recognise potential risks in day-to-day operations.
- **Understanding of Duty Holder Responsibilities:** Participants can clearly identify duty holders and comprehend their roles and responsibilities, ensuring a comprehensive understanding of risk management requirements.
- **Competence in Risk Assessment:** Individuals completing the course develop competence in assessing risks associated with workplace hazards, making them valuable contributors to the organisation's risk assessment processes.
- **Awareness of Psychosocial Hazards:** Participants gain insights into psychosocial hazards, enhancing their awareness of factors impacting mental health in the workplace and promoting a supportive organisational culture.

MODE OF DELIVERY

Public Face to Face

DURATION

1 Day

TIME

Courtenell's on-site Courses run between 9.00am and 4.30pm.

Courtenell's WHS Risk Management onsite courses can be delivered according to the clients' preferences. Courtenell is flexible in providing on-site training during afternoon and night shifts, as well as on weekends (additional fees may apply).

TRAINER

All our trainers are experienced consultants with qualifications and extensive experience across diverse industry sectors. Possessing TAE qualifications, our trainers are adept at tailoring their approach to meet the specific needs of the audience.

TRAINING EVALUATION AND CERTIFICATE

Through group and general discussions, case studies, and a quiz, participants will engage in activities to reinforce their knowledge and to further improve their WHS Risk Management skills.

Participants will receive a Certificate of Attendance on successful completion of this course.